

# New Patient Portal Navigation

## Sign In

The sign in process has not changed. Enter your username/password and click Sign In.



**Sign In** [Create Account](#)

[Login for Visual Impaired Users](#)

**Testing Bold Text on Portal**

If you are currently enrolled in Medicare, Medicare Advantage, or Tricare, please click the following link for an important update:

[Provider Based Billing Information](#)

Username (required)  
lrollins26

Password (required)  
\*1

Show Password

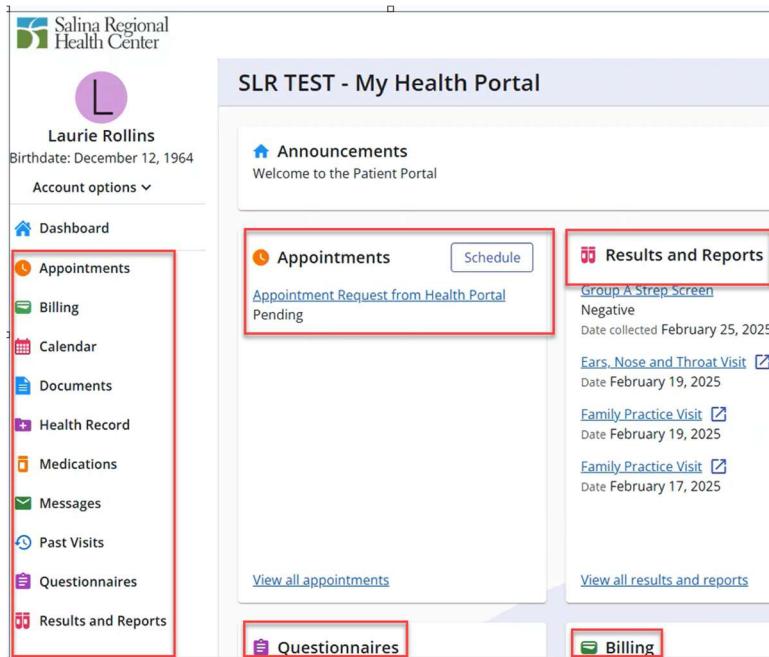
**Sign in**

[Forgot Username?](#)

[Forgot Password?](#)

## Navigating the new Home Page

You will now see that there are navigation links on the left of the screen as well as separate boxes on the right for each of the navigation items. The boxes to the right will display additional information for a quick overview of that item. If you navigate from the links on the left, you will see the additional information for that item when the page for that item displays.



Salina Regional Health Center

L Laurie Rollins  
Birthdate: December 12, 1964

Account options ▾

Dashboard

- Appointments
- Billing
- Calendar
- Documents
- Health Record
- Medications
- Messages
- Past Visits
- Questionnaires
- Results and Reports

SLR TEST - My Health Portal

Announcements

Welcome to the Patient Portal

Appointments

Appointment Request from Health Portal  
Pending

Schedule

Results and Reports

Group A Strep Screen  
Negative  
Date collected February 25, 2025

Ears, Nose and Throat Visit  
Date February 19, 2025

Family Practice Visit  
Date February 19, 2025

Family Practice Visit  
Date February 17, 2025

[View all appointments](#)

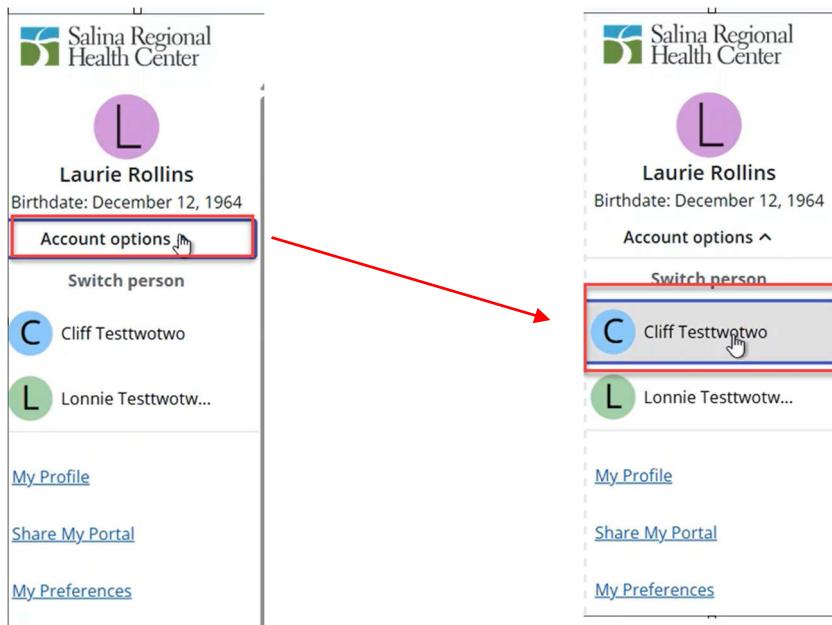
[View all results and reports](#)

Questionnaires

Billing

## Changing the Patient View in the Portal

If there are multiple patients linked to your portal account, you will be able to navigate between the patient portals by clicking on the Account Options drop-down and choosing the patient from the list.



Salina Regional Health Center

Laurie Rollins  
Birthdate: December 12, 1964

Account options 

Switch person

C Cliff Testtwotwo

L Lonnie Testtwotwo...

[My Profile](#)

[Share My Portal](#)

[My Preferences](#)

Salina Regional Health Center

Laurie Rollins  
Birthdate: December 12, 1964

Account options 

Switch person

C Cliff Testtwotwo 

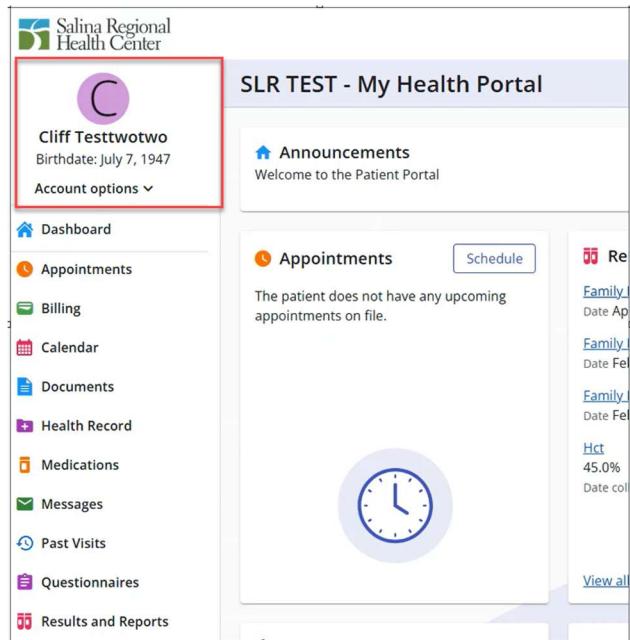
L Lonnie Testtwotwo...

[My Profile](#)

[Share My Portal](#)

[My Preferences](#)

The dashboard for the patient you chose will then display



Salina Regional Health Center

C Cliff Testtwotwo  
Birthdate: July 7, 1947

Account options 

[Dashboard](#)

[Appointments](#)

[Billing](#)

[Calendar](#)

[Documents](#)

[Health Record](#)

[Medications](#)

[Messages](#)

[Past Visits](#)

[Questionnaires](#)

[Results and Reports](#)

SLR TEST - My Health Portal

Announcements  
Welcome to the Patient Portal

Appointments 

The patient does not have any upcoming appointments on file.

Results and Reports

Family Date Ap

Family Date Fel

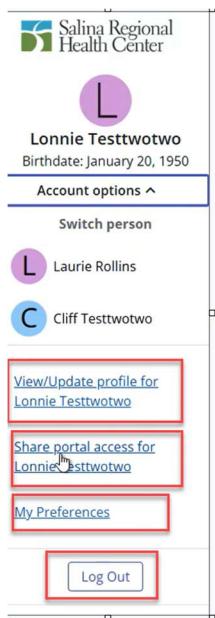
Family Date Fel

Hct 45.0% Date col

[View all](#)

## Additional Account Options

To View/Update the profile for a portal patient, Share portal access for a portal patient, edit portal preferences, or log out of the portal, navigate back to the Account Options drop-down and choose the item from the list below the patient/patients listed. The portal patient you are changing these settings for will display at the top. In the case below, we are looking at these options for patient Lonnie Testtwotwo.



## Viewing Patient Information

Choosing View/Update profile for the patient will display the Patient Information.

**Patient Information** ①

The Profile reflects the current information in your Electronic Medical Record. Select 'Update Profile' to request an update to your profile.

**Testtwotwo, Cliff**

Preferred first name: Cliff Pronouns: He/Him/His

Address: 806 S 11th, Salina, Kansas 67401

Cell Phone: (785)829-7493 Secondary phone: Email: lrollins@srrhc.com

Birthdate: Jul 07, 1947 Age: 78

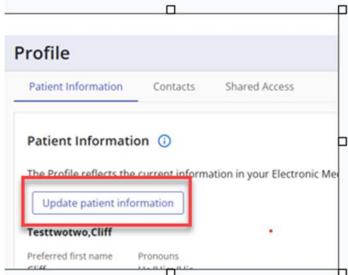
Marital status: Single

Race: Caucasian/White Religion:

Mother's name: Lulu

Primary care physician: Ambulatory MD Test

Clicking on Update patient information will take you to the Patient Profile and allow you to update the patient profile information.



The screenshot shows the 'Patient Information' tab selected in the navigation bar. Below it, a message states: 'The Profile reflects the current information in your Electronic Medical Record. Select 'Update Profile' to request an update to your profile.' A red box highlights the 'Update patient information' button.

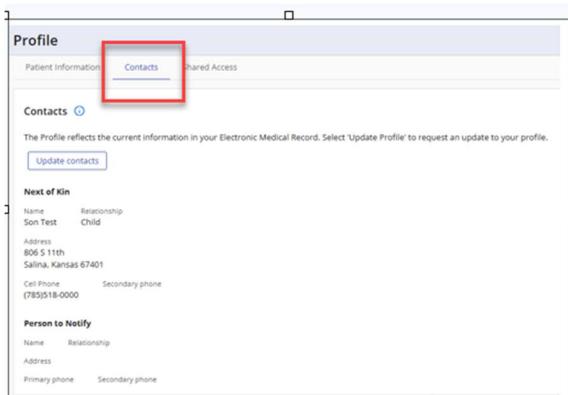
Once you have updated the patient profile information click the save icon to save your changes.



The screenshot shows the 'Patient Profile' tab selected. It contains various input fields for patient information such as first name, pronouns, address, city, state, zip code, phone numbers, email, and demographic details. A red arrow points to the 'Save' button at the bottom left of the form.

## Update Contacts

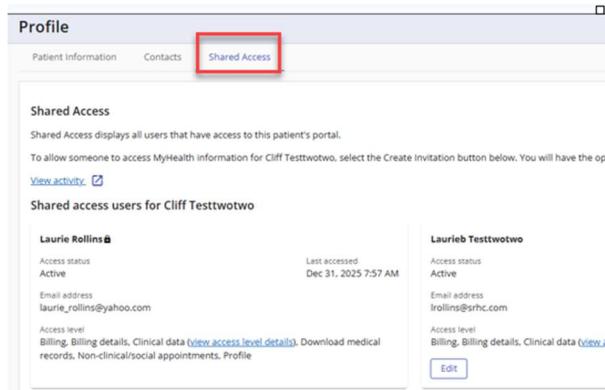
Once you are viewing the Patient Profile you can also click on the Contacts tab and view/update Next of Kin and Person to Notify information.



The screenshot shows the 'Contacts' tab selected. It includes sections for 'Next of Kin' and 'Person to Notify', each with input fields for name, relationship, address, phone numbers, and secondary contact information. A red box highlights the 'Update contacts' button.

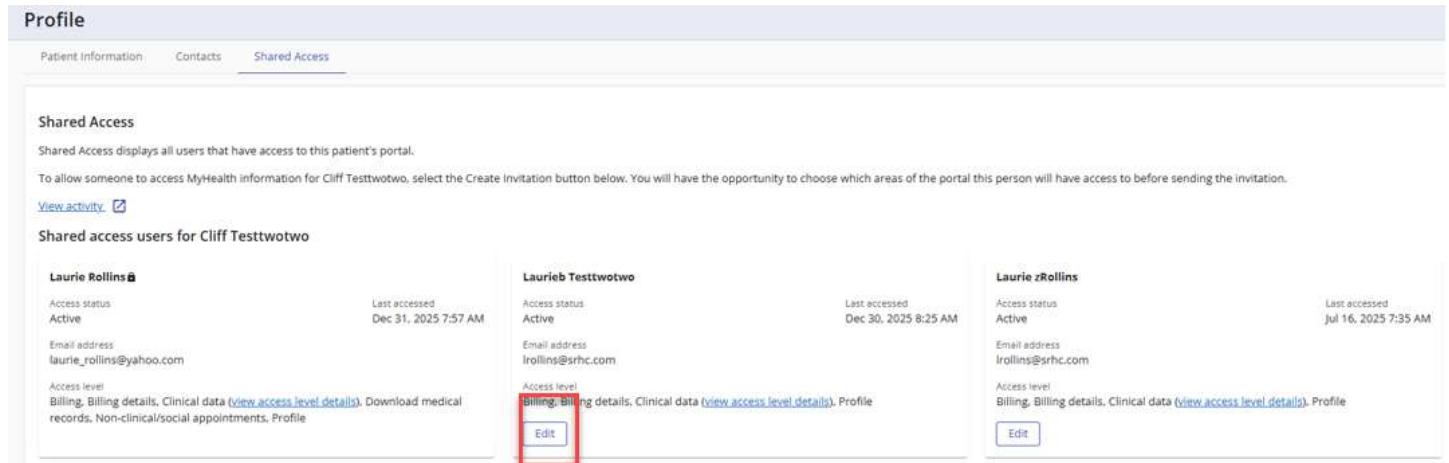
## View or Allow Access to MyHealth information to this Patient's Portal

Clicking on the Shared Access Tab allows you to display all users that have access to this patient's portal. Not all of the options listed in the portal are currently available as we continue to add items and improve the portal experience.

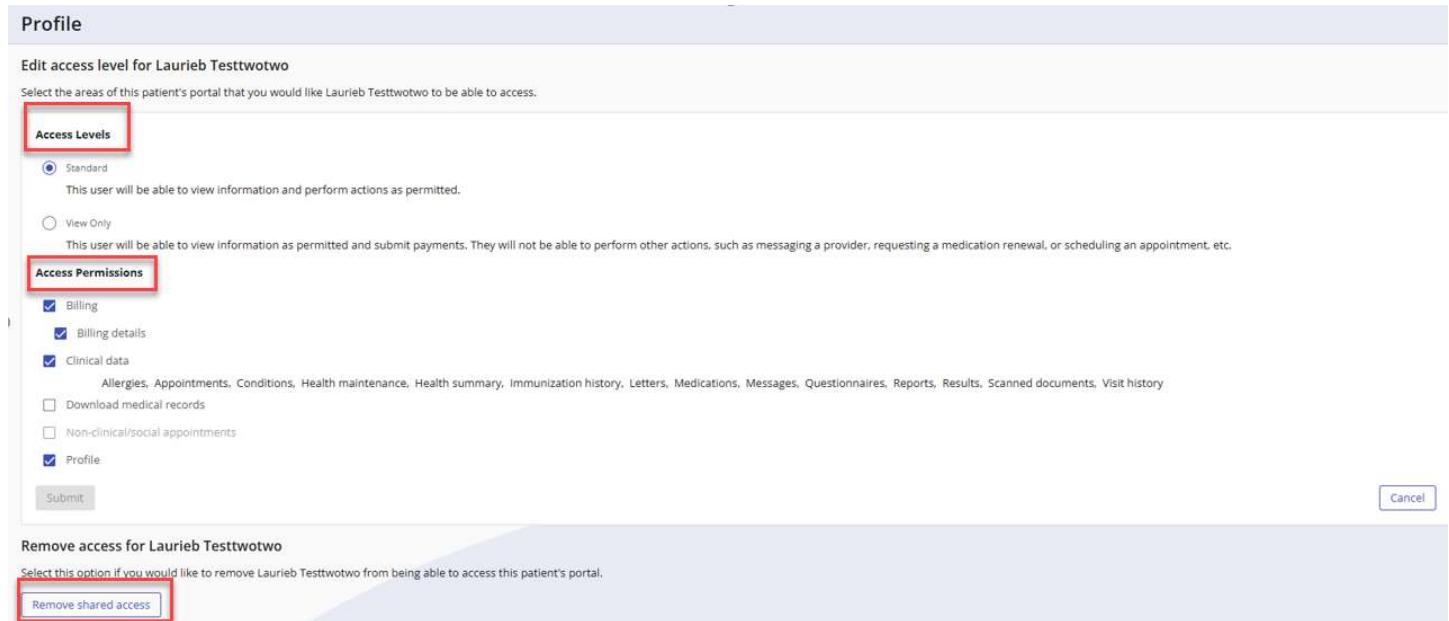


User	Access Status	Last Accessed	Email Address	Access Level
Laurie Rollins	Active	Dec 31, 2025 7:57 AM	laurie_rollins@yahoo.com	Billing, Billing details, Clinical data (view access level details), Download medical records, Non-clinical/social appointments, Profile
Laurieb Testtwotwo	Active	Dec 31, 2025 7:57 AM	lrollins@srmhc.com	Billing, Billing details, Clinical data (view access level details), Download medical records, Non-clinical/social appointments, Profile

If you need to remove or change access for a user with access to this patient's portal, click the Edit icon below the user and choose the Access Level, Access Permissions, or Remove shared access for the user.



User	Access Status	Last Accessed	Email Address	Access Level
Laurie Rollins	Active	Dec 31, 2025 7:57 AM	laurie_rollins@yahoo.com	Billing, Billing details, Clinical data (view access level details), Download medical records, Non-clinical/social appointments, Profile
Laurieb Testtwotwo	Active	Dec 31, 2025 7:57 AM	lrollins@srmhc.com	Billing, Billing details, Clinical data (view access level details), Profile
Laurie zRollins	Active	Dec 30, 2025 8:25 AM	lrollins@srmhc.com	Billing, Billing details, Clinical data (view access level details), Profile



Access Levels

Standard  
This user will be able to view information and perform actions as permitted.

View Only  
This user will be able to view information as permitted and submit payments. They will not be able to perform other actions, such as messaging a provider, requesting a medication renewal, or scheduling an appointment, etc.

Access Permissions

Billing  
 Billing details  
 Clinical data  
Allergies, Appointments, Conditions, Health maintenance, Health summary, Immunization history, Letters, Medications, Messages, Questionnaires, Reports, Results, Scanned documents, Visit history  
 Download medical records  
 Non-clinical/social appointments  
 Profile

Submit Cancel

Remove access for Laurieb Testtwotwo

Select this option if you would like to remove Laurieb Testtwotwo from being able to access this patient's portal.

Remove shared access